Admission to Art Education
Students in art education must apply and be accepted into CEP to take professional education and art education coursework. Application materials can be found at: [http://www.cep.chhs.colostate.edu/students/teacher/admissions.aspx](http://www.cep.chhs.colostate.edu/students/teacher/admissions.aspx)

**Deadlines for Admission to CEP are:**

- June 1 for Fall Semester
- October 1 for Spring Semester
- April 1 for Summer Session

Students are encouraged to apply during their third or fourth semester in the Department of Art & Art History.

**Requirements**

- Grade point average (GPA) requirement for admission to CEP is 2.75 at the time of application and for student teaching.
- The grade requirement in education courses and art and art education courses is a C or above for licensure. *Candidates may not advance to the next phase of the program with incomplete grades or grades of C- or below in professional education and art/art education courses. (A grade of C- or lower in these courses will require the student to repeat the course for a grade of C or above.*).
- Complete and submit the *Request for Admission to the Teacher Licensure Program [TL1 Form]*.
  - This form requires signatures of the candidate and your art education advisor, Natalie Barnes.
- Complete and submit the *Judicial Proceedings [TL2 Form]*.
- Attend a Program Orientation Session.
  - Candidates are required to attend an orientation session while enrolled in EDUC 340. Candidates will receive additional information about the seminar date, time, location, etc. in this class.
- Complete and submit the *Twenty-Hour Form [TL4 Form]*. Students must verify experience(s) working with children/youth for a minimum of 20 hours.
  - The experience must have occurred in a structured situation, must include some aspect of instruction and/or supervision, and must be completed under the direction of a supervisor. (Babysitting-type experiences do not meet this requirement.)
  - The experience must have occurred within the last 5 years.
  - The form requires the signature of a supervisor/teacher who can attest to this/these experiences.
- Complete and submit *Fingerprint Card and Fee ($39.50 plus $10- $20 for prints to be rolled onto the card) [TL5 Form]*.
Fingerprint and fee requirements will be met while enrolled in EDUC 340. Requirement must be met to maintain enrollment and field placement in EDUC 340. A field placement application will also be required.

- Complete and submit Reference Form/Letter of Recommendation – ONE required from EITHER a teacher, advisor, or faculty member [TL6 Form].
  - Each candidate is responsible for having one recommendation form completed by either a teacher, advisor, or faculty member. The form must be sealed in an envelope and the person completing the form must sign the back of the sealed envelope. The recommendation is then submitted by the applicant with the entire application packet.

- Complete and submit Documentation of Meeting with Advisor – Advising Record [TL7 Form].

- Complete and submit Verification of Lawful Presence [Affidavit of Legal Presence Form and Evidence of Legal Presence].

- Submit transcript(s) from colleges/universities attended.
  - The CEP Advising Center staff will print a copy of the CSU transcript. Copies of transcripts from other universities/colleges attended must be submitted to the CEP Advising Center by the applicant at the time of application if applicable. (Transcripts do not have to be official.)

- Basic Skills Proficiency.
  - Verify proficiency in basic skills (reading, writing, mathematics). Basic skills proficiency will be verified through the completion, with a “C” or above of CO 150, College Composition, and any mathematics course at or above the MATH 117, College Algebra in Context 1, level or equivalent.

---- Reminder: Meet with art education advisor Natalie Barnes to review your admission materials and obtain the proper signatures. You can make an appointment by calling the Department of Art & Art History at (970) 491-6774 or make an appointment in person at the art office (G100, Visual Arts Building).